

Application Guide for Master's Degree (Completed in September 2025)

1. Eligibility (Who can apply)

A master's student who has been in the Graduate School of Design more than 2 years (except for the period of taking leave of absence) in September 2025, with enough credits to complete the course or with prospective acquisition of required credits proved by her/his supervisor.

[*Please see a credit list of master course and notes of caution for taking classes written in the student handbook, and make sure you have got enough credits to complete the course with your own transcript. Even if you've got enough credits to complete the course in total, you cannot graduate when you have not got enough credits in each subject category.](#)

2. What to submit

If you would like to submit the thesis, please prepare

- (1) 修士学位申請書 (Application format) - 1 original paper
- (2) 修士論文データ (Thesis data in PDF file) – 1 file ***for exam and university**

****The data size should not exceed 10 MB.**

If you need to exceed 10 MB, please inform the Academic Affairs Section in advance.

***A table of contents should be created in the PDF file so that users can click on it to go to the page they want.**

***The data must be saved and submitted in the folder designated by Academic Affairs Section in the file management system. The file name should be “Student No._Name_Master's thesis data”.**

Example 「2DS23XXXX_Geiko Taro_Master's thesis data」

***After submitting the data, send an e-mail to Academic Affairs Section as indicated in “4.” with the subject line “2DS23XXXX_Geiko Taro_Master's thesis data submission notification”. Once the submission of the data has been confirmed, you will receive a reply from the Academic Affairs Section.**

If you would like to submit the work, please prepare

- (1) 修士学位申請書 (Application format) - 1 original paper
- (2) 作品説明書及び作品データ (Description paper data in PDF file and work data) ***for exam and university**

***The data size should not exceed 10 MB.**

If you need to exceed 10 MB, please inform the Academic Affairs Section in advance.

***A table of contents should be created in the PDF file so that users can click on it to go to the page they want.**

***The data must be saved and submitted in the folder designated by Academic Affairs Section in the file management system. The file name should be “Student No._Name_Master's Work Description Data” and “Student No._Name_Master's Work Data”.**

Example 2DS23XXXX_Geiko Taro_Master's work description data

2DS23XXXXXX_Geiko Taro_Master's work data

***After submitting the data, send an e-mail to Academic Affairs Section as indicated in “4.” with the subject line “2DS23XXXX_Geiko Taro_Master's thesis data submission notification”. Once the**

submission of the data has been confirmed, you will receive a reply from the Academic Affairs Section.

3. Submission deadline

5:00 p.m. Monday on June 30th 2025

4. Contact

Administrative Office (Design), KYUSHU UNIVERSITY
Student Affairs Division, Academic Affairs Section
4-9-1 Shiobaru Minami-ku Fukuoka 815-8540, JAPAN
Tel +81-92-553-4419
E-mail: gkgkyomu@jimu.kyushu-u.ac.jp

How to submit your thesis / work

1. Thesis

- (1) The paper format shall be A4 size.
- (2) The cover page shall be prepared as follows.
- (3) Put Japanese translation if the title is in English.

[Front Cover]

<p style="text-align: center;">Master's thesis</p> <p style="text-align: center;">T I T L E</p> <p style="text-align: center;">(Japanese translation of the title)</p> <p style="text-align: center;">June 2025 Submitted</p> <p style="text-align: center;">Kyushu University Graduate School of Design, Department of Design XXX</p> <p style="text-align: center;">courses</p> <p style="text-align: center;">Master's course Enrollment: October, 20XX</p> <p style="text-align: center;">Student Number: 2DS23999X</p> <p style="text-align: center;">N A M E</p> <p style="text-align: center;">Research Advisor: N A M E Professor/Associate Professor/Assistant Professor</p>
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2. Description paper of your work and “work” itself

- (1) If your work is hard to carry and submit, you may submit a copy of the book etc., which introduces your work (hereinafter referred to as “Description paper of your work”) instead of your work.
- (2) Make a description paper of your work following the instruction for thesis submission.
- (3) The cover page shall be prepared as follows.
- (4) Put Japanese translation if the title is in English.

[Front Cover]

<p style="text-align: center;">Description paper of your work / Work</p> <p style="text-align: center;">T I T L E</p> <p style="text-align: center;">(Japanese translation of the title)</p> <p style="text-align: center;">June 2025 Submitted</p> <p style="text-align: center;">Kyushu University Graduate School of Design, Department of Design</p> <p style="text-align: center;">XXX courses</p> <p style="text-align: center;">Master's course Enrollment: October, 20XX</p> <p style="text-align: center;">Student Number: 2DS23999X</p> <p style="text-align: center;">N A M E</p> <p style="text-align: center;">Research Advisor: N A M E Professor/Associate Professor/Assistant Professor</p>
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3. Master's thesis, master's work description and master's work data storage address

Strategic Design Course

<https://storage.design.kyushu-u.ac.jp/public/XDZbgE4M8LZp9dKnoDXcXR789eNhF-iUGUAX2TS6j5AG>

Environmental Design Course

<https://storage.design.kyushu-u.ac.jp/public/hDZZg-RMcJZLINMK4MoiDB5jJAhF3WZ0fTwwDjrmFRPM>

Human Life Design and Science Course

<https://storage.design.kyushu-u.ac.jp/public/BDJagdmMcLZ1odUnfHiSvZeEe1YiSivNutKvgOqJC6LY>

Design Futures Course

https://storage.design.kyushu-u.ac.jp/public/QDpZgdSMMJZ_0tbA0kruZTIsHyRRmcDBjOJE2jEXpGcg

Media Design Course

https://storage.design.kyushu-u.ac.jp/public/fDJbgd6MMIZIxdbCa_v8t94AFPftMjJo9bse85yBNBgJ

Acoustic Design Course

https://storage.design.kyushu-u.ac.jp/public/TDJagcfMcKZeXdeToOAj_gRMfo5A0bs-T00h0SF62nzc